



Let's Move Removals

We Make Your Move Stress Free!

THREE TO SIX MONTHS BEFORE YOUR MOVE

- Create an inventory of the items you plan to sell, put into storage or move with you.
- Start a folder and be sure to file all paperwork for your move such as receipts, phone numbers, letters, etc.
- Arrange transportation for your family pet.

TWO MONTHS BEFORE

- Contact Movinga and agree on a moving date and plan.
- Order any packing materials from Movinga.
- Advise schools that you are moving and obtain records. Notify of new school addresses so that education records can be passed on quickly.
- De-register at your doctors. If undergoing hospital treatment, notify a new doctor as soon as possible.
- Cancel memberships (gym, library, etc.).

ONE MONTH BEFORE

- Confirm childcare/pet arrangements for moving day.
- Make sure you have booked your own travel arrangements on moving day.
- Clear out unwanted belongings.
- Start using up food from the freezer.
- Research telephone, internet, TV and utilities providers in your new location. If possible organise connections in your new home.

TWO WEEKS BEFORE

Contact service providers to arrange final accounts and meter readings:

- Telecoms/digital/cable TV provider
- Electricity supplier
- Gas/oil supplier
- Water Rates
- Local Council Taxes
- Credit card/store card or credit card protection companies
- TV Licence
- Notify all hire purchase/lease/standing orders or loans companies.

TWO WEEKS BEFORE *(continued)*

Notify the following:

- Dentists
- Opticians
- Amend insurance coverage (buildings, household contents, motor, life, etc.).
- National Insurance Child Benefit
- Post Office (for redirection of mail to family or friends)
- Send out change of address cards to friends, relatives, clubs and organisations.

TWO DAYS BEFORE

- Defrost the fridge and freezer.
- Cancel any regular deliveries (milk, newspapers, etc.).

ONE DAY BEFORE

Final packing:

- Take down curtains and blinds.
- Put together a pile of 'do not remove' essentials: passports, tickets, itineraries, coats, handbags, snacks, cleaning materials.
- Pack small valuables separately and leave with essentials pile (jewellery, watches, money, bonds, coins, stamps, etc.).
- Ensure that all of your fragile items are properly packed.

MOVING DAY

- Confirm service metre readings, keep a spare copy of readings and switch off power and water supplies (if necessary).
- Lock all windows and doors.
- Drop keys off at the estate agent.
- Exchange contact numbers and agree meeting time with removals team.

NEW ADDRESS





SERVICE COMPANIES TO NOTIFY

Service Company	Discontinue at Old Address	Begin at New Address
TV/Internet	<input type="radio"/>	<input type="radio"/>
Refuse	<input type="radio"/>	<input type="radio"/>
Laundry	<input type="radio"/>	<input type="radio"/>
Water	<input type="radio"/>	<input type="radio"/>
Newspaper	<input type="radio"/>	<input type="radio"/>
Telephone	<input type="radio"/>	<input type="radio"/>
Gas or Fuel Oil	<input type="radio"/>	<input type="radio"/>
Electric	<input type="radio"/>	<input type="radio"/>

NOTES

PEOPLE TO NOTIFY

Companies and bureaus that need the change of address:

- Post office
- Insurance companies (life, homeowners, health, car)
- Internal Revenue Service and/or other government agencies
- Magazines
- Clubs and associations
- Financial institutions where you have savings, loans, checking accounts or stock
- Local credit bureau and creditors (stores, credit cards, etc.)

ITEMS TO TAKE IN YOUR CAR

- Maps
- Snacks
- Torch
- First-aid kit
- Credit cards
- Cash or travelers checks (coins for toll roads)
- Emergency road equipment (tools and flares)
- Phone charger
- Prescription drugs